



CONSTITUTION

Article I

Establishment of Organization

Section 1: This student organization at the University of Minnesota –Twin Cities shall be known here on after as the Hmong Minnesota Student Association (HMSA).

Section 2: HMSA was established and is operated as a nonprofit organization.

Section 3: HMSA shall abide by all the applicable rules and policies of the University of Minnesota pertaining to student organizations.

Section 4: HMSA is established for the following purposes:

A. ****Amendment 23****

To promote, preserve, and advance the Hmong culture and heritage;

A. To help its members develop cultural, social, leadership, and communication skills;

B. To provide and/or direct academic assistance;

C. To provide awareness of post-secondary education to all students of age and color;

D. To develop good relationships with and to educate the University community as well as outside communities about the Hmong culture;

E. To be a support group.

Article II

Membership

Section 1: Membership is open to all students and alumni members at the University of Minnesota-Twin Cities and non-students without regard to race, gender, marital status, public assistance status, religion, sex, national origin, creed, religion, disability, age or sexual orientation.

Section 2:

Clause 1: Application for membership shall be made in writing upon a form furnished for that purpose. That applicant must sign the application.

Clause 2: Date of membership in this association for record purposes shall be the date the application for membership is received in the office of the Executive Board.

- Clause 3: Date of membership in this association expires at the end of the current board's term.
- Clause 4: Membership requirements and participation shall be determined and announced in a formal manner by the current executive officers.
- Clause 5: Requirements to be voting members are to attend three general events (e.g. community cohesions, workshops, etc.) and to volunteer at a minimum of one (1) event and have a current processed membership application in the HMSA records. Only voting members and past HMSA board members are eligible to vote.
- Clause 6: ****Amendment 29****
 During elections, at least 2/3 of the present voting members must be registered students at the University of Minnesota to ensure that students make up the majority of the votes. In the case that students are the minority, voting cannot occur and the election must be rescheduled.

Article III
Executive Board

Section 1: Executive officers of HMSA must consist of a President, Vice President, Secretary and Treasurer in order for HMSA to function as an organization.

Section 2:

- Clause 1: ****Amendment 15****
 All Executive officers must be members of the HMSA, must be degree-seeking students, and be currently enrolled as a full time student (13 credits) at the University of Minnesota-Twin Cities. Exceptions are only made for graduating seniors under the condition of the 13 Credit Exemption.
- Clause 2: ****Amendment 4****
 All officers must have a current GPA of at least 2.5. If the GPA should fall below, the officer(s) must meet with HMSA advisor(s) to discuss possible solutions.
- Clause 3: ****Amendment 10****
 A minimum of one completed semester at the University of Minnesota is required for any student interested in running for a board position.

Section 3:

- Clause 1: Executive officers shall be nominated in March, elected in April, and be installed in the month of May. The term for all officers shall be one (1) year. All candidates running for a position must announce their candidacy two (2) weeks prior to the election. An

exception will be made if no candidates are running for an executive position.

Clause 2: ****Amendment 16****

All candidates running for an executive position must be a voting general member (refer to Voting Member requirements Article II, Section 2, Clause 5). Exceptions can only be made under extreme circumstances with a unanimous vote from the current board.

Clause 4: Executive officers shall be elected by anonymous ballot, providing that a quorum is present. In the case of a tie, a Q&A session between the candidates will take place for a minimum of 5 minutes per person. A new ballot shall be cast for the candidates.

Clause 5: ****Amendment 9****

Another round of elections must be held publicly if there are vacant positions. If election rounds go beyond the third round, refer to Clause 12, Amendment 43.

Clause 6: The ballots and all other records pertaining to the election shall be retained by the elected Secretary for at least one (1) semester of an academic year.

****Amendment 28****

During elections, the candidate must receive two-thirds of the present voting members' votes in order to attain the position. In the case of more than one candidates running for a single position, the one with majority votes will attain the position. In the event that the majority of votes are abstained for the position, the position remains vacant.

Clause 10: ****Amendment 18****

After ballots are cast, the current President, Secretary, and an HMSA alumni or advisor shall tally the ballots for final results.

Clause 11: ****Amendment 44****

Board Members must not travel for an extensive period longer than three consecutive weeks, (i.e. study abroad, vacation, etc.) during the upcoming summer, fall, or spring semester of that academic year. During Winter Break and May Term, Board Member(s) may travel with the approval of their board. Prior to elections, candidate(s) must announce plans to travel. Once elected, Board Member(s) must fulfill their duties set by the board before and during their travel time. In the case that the Board Member(s) does not follow through with their responsibilities, the Board Member(s) and the board must re-evaluate the Board Member's position and devise a plan of action.

Clause 12: ****Amendment 43****

In the case that (a) board position(s) is not filled after three public elections, the newly elected President shall appoint remaining

positions with the majority ($\frac{2}{3}$) approval of the current and new board members.

Section 4: The Executive Board shall set meeting dates for the HMSA, determine committee assignments, and carry out the duties pertaining to the constitution.

Section 5: The President shall:

- A. When possible, preside at all meetings, regular or emergency, decide on all questions of law and interpret the constitution;
- B. On request from any member, settle all questions or disputes or appeals;
- C. Serve as the chairperson to the executive board;
- D. Appoint any vacancies on the board with current board approval;
- E. Establish and ensure dialogue with advisor, if applicable;
- F. Confide with Vice President with matters regarding Article III, Section 5A, and 5B.
- G. ****Amendment 36****
Plan and facilitate retreats specifically made for board members, in which will help maintain board dynamics and ensure the wellbeing of board members.
- H. ****Amendment 37****
Have at least one one-on-one meeting with all board members throughout the school year.
- I. ****Amendment 38****
Plan and facilitate the Graduation Banquet, which recognizes graduating seniors at the end of their Spring term.
- J. ****Amendment 45****
Hold all Board Members accountable for following through with their duties and, if needed, to ensure that the duties are fulfilled in a timely manner.

Section 6: The Vice President shall:

- A. Assist the President in any way with matters regarding Article III, Section 5A, 5B, 5G, 5H, 5I, and 5J;
- B. Check and balance the authority of the President;
- C. Direct and preside during the President's absence;
- D. Succeed the President in the case the President is unable to complete their term.

Section 7: The Secretary shall:

- A. Keep the minutes of board meetings;
- B. Conduct and render correspondence;
- C. Inform members of all HMSA events and general meetings through the HMSA digest and/or emails;
- D. Keep track of general and board members' attendance at all HMSA events.
- E. ****Amendment 39****

Plan and facilitate HMSA board elections following Article III Section 3.

F. ****Amendment 40****

Ensure that all room rentals/reservations and food permits are made for all HMSA events.

Section 8:

The Treasurer shall:

- A. Oversee all financial transactions of HMSA in accordance to the desires of the Executive Board;
- B. Maintain a complete record thereof;
- C. Render such reports in the form of a ledger as required by HMSA;
- D. Manage and update the financial bank account of HMSA;
- E. Keep track of all HMSA financial assets, such as the checkbook, money box, and receipts;
- F. Apply for grants and sponsorships as requested by the rest of the board.
- G. ****Amendment 41****
Initiate and assist Hmong Minnesota Student Association fundraisers.
- H. ****Amendment 46****
Keep a spreadsheet of all sponsorships and grants that have been applied for and received.
- I. ****Amendment 47****
File and maintain tax records for HMSA.
- J. ****Amendment 48****
Oversee and coordinate all Student Services Fees (SSF) correspondence, including informational meetings, financial management and financial advisor meetings, and preparing materials for the SSF application and presentation.

Section 9:

****Amendment 8****

Any board members resigning from board must notify the rest of the board and the Advisor(s) at least two weeks before resignation. Exceptions will be made by the board (i.e. health-related reasons, personal reasons, etc.) A formally written notification must be presented. Board Members may resign without explanation.

Section 10:

****Amendment 19****

Should a current Board Member resign, a new individual may be appointed to fulfill the vacant position with unanimous approval of the current board. The new appointed Board Member will fulfill the roles of the position as stated in the Constitution. Newly appointed Board Member must undergo a transition process determined by the board.

Article IV
Chairperson

Section 1:

****Amendment 1****

HMSA shall consist of, but is not limited to the following chairpersons:

- A. Activities

- B. Education
- C. Public Relations
- D. Historian
- E. Marketing

Section 2:

- Clause 1: All chairpersons must meet eligibility requirements set forth for all officers in Article III, Section 2 and 3.
- Clause 2: All chairpersons and the executive board shall form the Hmong Minnesota Student Association Board.

Section 3:

- The Activities Chair(s) shall:
- A. Handle the planning and arrangements for the annual events, which include: Heritage Day and the Spring Retreat;
 - B. Plan and execute at least five Community Cohesions (CC) as established by HMSA;
 - C. ****Amendment 49****
Oversee the planning of any CC's led by other members, such as Winter CC and the final CC.

Section 4:

- The Education Chair(s) shall:
- A. Handle the planning and events related to educational purposes pertaining to Article 1, Section 4 D;
 - B. Plan and execute at least three educational workshops as established by HMSA;
 - C. Handle the planning and arrangements of Asian American College Day (AACD) and the Hmong Minnesota Leadership Conference (HMLC).

Section 6:

- The Public Relations Chair(s) shall:
- A. ****Amendment 32****
Initiate all promotional efforts for HMSA events through relationships with community partners, professional connections, and other organizations;
 - B. Build sustainable relationships with other organizations within and outside the University of Minnesota-Twin Cities campus;
 - C. ****Amendment 3****
Be in charge of representing HMSA at community events and networking events/opportunities;
 - D. ****Amendment 3****
Maintain contact information of community partners, professional connections, and other organizations;
 - E. ****Amendment 11****
Be in charge of the Back to School Barbeque;
 - F. ****Amendment 33****
Must actively be in charge of representing HMSA at the Minnesota Student Association (MSA) bi-weekly forums (Tuesday's from 4-6pm).

- Section 9: The Historian Chairperson shall:
- A. Handle documentation and photography/video recording of events and activities put forth by HMSA;
 - B. Keep all documents regarding the history of HMSA and make them available to any member upon request;
 - C. Compile event evaluations and provide them to the board;
 - D. Establish relationships with the Hmong Archives and the University of Minnesota Archives in documenting and ensuring a complete record track of HMSA;
 - E. Generate and continue a database called The Legacy Project that records the previous board members and works of HMSA;
 - F. ****Amendment 13****
Continue the activity of preserving and archiving HMSA materials online via the University of Minnesota Digital Conservancy website;
 - G. ****Amendment 35****
Promote and preserve HMSA members' stories through Peb Lub Tsev and other platforms.

- Section 10: ****Amendment 34****
- The Marketing Chairperson shall:
- A. Manage and update the HMSA webpage in an appropriate and legal manner abiding to the University of Minnesota-Twin Cities' policies;
 - B. Maintain and consistently update HMSA's social networking platforms biweekly in accordance to the desires of the rest of the board;
 - C. Ensure that all HMSA event fliers and promotional videos are successfully designed and created in a timely manner.

Article V
Advisor(s)

- Section 1: ****Amendment 20****
- HMSA, upon consensus of the board, shall appoint at least one (1) advisor(s). The advisor(s) do not have to be affiliated with the University of Minnesota, Twin Cities.

- Section 2: The advisor(s) shall:
- A. Assist the entire board in leadership responsibilities and professional development regarding connections, grants, networking, and obtaining recognition on campus (Tony Diggs Excellence Awards/etc.);
 - B. Suggest improvements to HMSA;
 - C. ****Amendment 42****
Be present and assist in any event and/or meeting when requested by the Board, such as Parent Board Meeting, Heritage Day, Elections, HMLC, AACD, SSF Application overview & mock presentations, and Graduation Banquet;

D. ****Amendment 50****

Establish a relationship with the board through individual and board check-in's and maintain dialogue with PVP;

E. ****Amendment 51****

Review all written documents as requested by the board.

Article VI

Meetings

Section 1: All board members who fail to attend three (3) general meetings and/or workshops or board meetings in each academic semester without valid excuse will be asked to resign from their position.

Section 2: ****Amendment 31****

HMSA shall hold one (1) board meeting every week during the academic year with exceptions made by the board.

Section 3: Upon the request of fifty percent (50%) of the board members, the executive board may call an emergency board meeting.

Section 4: Majority of the board members shall constitute a quorum for the transaction of business.

Section 5:

Clause 1: All HMSA general members shall be notified at least one (1) week in advance of all general meetings.

Clause 2: All board members shall be notified at least two (2) days in advance of all emergency meetings.

Section 6: The board members who are in charge of an event must have approval from the board to go forth with announcements or proposals during any board or general meeting.

Article VII

Expenditures

Section 1: ****Amendment 5****

All payments shall be made with the authorization of the Executive Board.

Section 2: All receipts with reimbursement forms are invalid at the end of the semester for which the event occurred.

Section 3: The executive officers listed in Article VII, Section 1, may not authorize their own reimbursement(s). Should one executive officer be absent, another executive chair may authorize the reimbursement.

Section 4: ****Amendment 26****

In the case of a financial issue, a system of check and balance by the President, Vice President, and Treasurer shall be made. The system of check and balance entails a private meeting in which the Treasurer presents the most up to date general ledger, receipt book, and bank statements that will be reviewed by PVP.

Section 5: ****Amendment 21****
All expenses incurred are to be made only for the better and discernible use of HMSA, the current board representing HMSA, the general members, and the university community.

Section 6: ****Amendment 22****
For non-HMSA events, expenses exceeding \$1,000 must be reviewed and approved in written form by the current HMSA Advisor(s).

Article VIII Financial Matters

Section 1: ****Amendment 6****
HMSA shall not provide monetary gain to its officers or members, this includes payment of wages, salaries, or incentives by the association for services rendered.

Section 2: ****Amendment 14****
In case of dissolution of HMSA, the Multicultural Center for Academic Excellence (MCAE) at the University of Minnesota-Twin Cities shall hold HMSA's remaining financial assets in trust for HMSA for a period of two (2) years. If, after the specified period, this organization is not reactivated, the assets shall be distributed to the Hmong Language Program in the Asian Languages and Literature (ALL) Department at the University of Minnesota-Twin Cities. All HMSA inventory will be kept by the board members.

Section 3: All financial transactions within the fiscal year must be completed 31 days after the last event and shall not be passed onto the next board.

Section 4: ****Amendment 52****
All refunds are invalid 14 days after the event.

Article IX Ratification

Section 1: Amendments to the Constitution can be made with the approval of the board.

Section 2: Amendments to the Constitution proposed by any member of the Hmong Minnesota Student Association must be submitted in writing to the board for approval. If necessary, a vote by the board will finalize the ratification.

****Amendment 27****
Amendments to the Constitution should be reviewed, approved, and signed, by current advisor(s).

Section 3: ****Amendment 54****

The constitution must be reviewed and all ratifications must be approved prior to Elections.

Article X
Board Mentor Program

Section 1: Current board member(s) shall:

- A. Meet as an entire team once each semester with the previous board to build camaraderie, assess progress, and to provide support (this is up to the discretion of the current board);
- B. Meet at least once a semester with the previous year's position to check-in, trade ideas, and provide support to their respective position;
- C. ****Amendment 53****
Have full autonomy over the year's agenda and programming. Suggestions from previous boards may be given, however, the final decision will be up to the discretion of the current board.

AMENDMENTS

Amendment 1 (2003)

~~The chairpersons are determined by the elected Executive Board.~~

The Hmong Minnesota Student Association shall consist of, but not limited to the following chairpersons: (Refer to Article IV, Section 1)

- A. Activities
- B. Education
- C. ~~Outreach~~ Public Relations
- D. ~~Webmaster~~
- E. Historian
- F. Marketing

Amendment 2 (2004)

The Webmaster Chairperson(s) may handle web space in an appropriate and legal manner abiding to the University of Minnesota-Twin Cities and HMSA policies. They may be asked to carry out special or temporary assignments. (Refer to Article IV, Section 8)

Amendment 3 (2004)

1. ~~The HMSA Representative(s)/Outreach~~ Public Relations shall be in charge of ~~outreaching initiatives and~~ representing HMSA at community ~~meeting~~ events and networking events/opportunities. (Refer to Article IV, Section 6-D)
2. In addition, this chair will be in charge of maintaining contact information of community partners, professional connections, and other organizations. ~~and assisting with events and activities.~~ (Refer to Article IV, Section 6-E)

Amendment 4 (2005)

1. ~~All Executive officers must be members of the Hmong Minnesota Student Association, must be degree-seeking students, and be currently enrolled for a minimum of six (6) credits at the University of Minnesota-Twin Cities. (Refer to Article III, Section 2, Clause 4)~~
All officers must have a current GPA of at least 2.5. If the GPA should fall below, the officer(s) must meet with HMSA advisor(s) to discuss possible solutions. (Refer to Article III, Section 2, Clause 2)
2. ~~During election process, candidate must speak with two (2) board members, one being the concurrent chair. (Refer to Article III, Section 3, Clause 8)~~
3. ~~If elected, the candidate must not travel for an extensive time period (i.e. study abroad) during the fall or spring semester of that academic year. (Refer to Article III, Section 3, Clause 11)~~

Amendment 5 (2007)

All payments shall be made with the authorization of the Executive Board. ~~All payments shall be made with the authorization of the President, Vice President, and Treasurer. Purchases over~~

~~\$20.00 must be approved by both verbal and written notification by the President and the Vice President. Should one of the listed chair positions be open, another executive officer may authorize the payment/reimbursement. (Refer to Article VII, Section 1)~~

Amendment 6 (2007)

HMSA shall not provide monetary gain to its officers or members, this includes payment of wages, salaries, or incentives by the association for services rendered. (Refer to Article VIII, Section 1)

Amendment 7 (2010)

~~The Treasurer does not need the authorization of the President or Vice President to make any purchase. (Refer to Article VII, Section 5)~~

Amendment 8 (2010)

~~Any board members resigning from board must notify the rest of the board and the advisor(s) at least two weeks before resignation. present a formally two weeks' notice in the form of writing to all other board members and the Advisor. Exceptions will be made by the board (i.e. health-related reasons, personal reasons, etc.) A formally written notification must be presented. Board Members may resign without explanation. (Refer to Article III, Section 9)~~

Amendment 9 (2012)

~~A second~~ Another round of elections must be held publicly if there are ~~two or more~~ vacant positions. ~~Any vacant executive position cannot be appointed and must be elected during a public election.~~ If election rounds go beyond the third round, refer to Clause 12, Amendment 43. (Refer to Article III, Section 3, Clause 5)

Amendment 10 (2012)

A minimum of one completed semester at the University of Minnesota is required for any student interested in running for a board position. (Refer to Article III, Section 2, Clause 3)

Amendment 11 (2012)

~~The Outreach~~ Public Relations Chair(s) are in charge of the Back to School Barbeque. ~~since it is an outreaching event. (This will give the Activities chairs more time to prepare for Heritage Day).~~ (Refer to Article IV, Section 6-F)

Amendment 12 (2012)

~~All Executive officers must be members of the Hmong Minnesota Student Association, must be degree seeking students, and be currently enrolled as a full time student (13 credits) at the University of Minnesota Twin Cities. (Refer back to Article III, Section 2, Clause 1)~~

Amendment 13 (2012)

Historian should continue the activity of preserving and archiving Hmong Minnesota Student Association materials online via the University of Minnesota Digital Conservancy website. (Refer back to Article IV, Section 9-F)

Amendment 14 (2012)

In case of dissolution of HMSA, the Multicultural Center for Academic Excellence (MCAE) at the University of Minnesota-Twin Cities shall hold the Hmong Minnesota Student Association's remaining financial assets in trust for the Hmong Minnesota Student Association for a period of two (2) years. If, after the specified period, this organization is not reactivated, the assets shall be distributed to the Hmong Language Program in the Asian Languages and Literature Department at the University of Minnesota-Twin Cities. All HMSA inventory will be kept by the board members. (Refer back to Article VIII, Section 2)

Amendment 15 (2013)

All Executive officers must be members of the Hmong Minnesota Student Association, must be degree-seeking students, and be currently enrolled as a full time student (13 credits) at the University of Minnesota-Twin Cities. Exceptions are only made for graduating seniors under the condition of the 13 Credit Exemption policy at the University of Minnesota, Twin Cities. (Refer back to Article III, Section 2, Clause 1)

Amendment 16 (2013)

~~All candidates running for an executive position must be a voting general member, of which, he or she attended three (3) meetings and/or workshops and volunteered at one (1) event. Exceptions can only be made under extreme circumstances with a unanimous vote from the current board.~~ (Refer back to Article III, Section 3, Clause 2)

Amendment 17 (2013)

~~During elections, the candidate must receive two-thirds of the present voting members' votes in order to attain the position.~~ (Refer back to Article III, Section 3, Clause 9)

Amendment 18 (2013)

After ballots are cast, the current President, Secretary, and an HMSA alumni or advisor shall tally the ballots for final results. (Refer back to Article III, Section 3, Clause 10)

Amendment 19 (2013)

Should a current board member resign, a new individual may be appointed to fulfill the vacant position with unanimous approval of the current board. The new appointed board member will fulfill the roles of the position as stated in the Constitution. Newly appointed board member(s) must undergo a transition process determined by the board. (Refer back to Article III, Section 10)

Amendment 20 (2013)

The Hmong Minnesota Student Association, upon consensus of the board shall appoint at least one (1) advisor(s). The advisor(s) do not have to be affiliated with the University of Minnesota, Twin Cities. (Refer back to Article V, Section 1)

Amendment 21 (2013)

All expenses incurred are to be made **only** for the better and discernible use of HMSA, the current board representing HMSA, the general members, and the university community. (Refer back to Article VII, Section 6)

Amendment 22 (2013)

~~All expenses exceeding \$1,000 for an event(s) that is not affiliated with HMSA, must be reviewed and approved in written form by the current Advisor(s) of HMSA. (This is for the opportunities that may arise and benefit HMSA, but may require fees and traveling outside of Minnesota. For example, the Hmong National Development Conference). For non-HMSA events, expenses exceeding \$1,000 must be reviewed and approved in written form by the current HMSA Advisor(s). (Refer back to Article VII, Section 7)~~

Amendment 23 (2014)

The Hmong Minnesota Student Association is established for the following purposes: A. To promote, preserve, and advance the Hmong culture and heritage. (Refer back to Article I, Section 4, Part A)

Amendment 24 (2014)

~~During elections, the candidate **must** receive two-thirds of the **present voting members' votes** in order to attain the position. In the case of more than one candidates running for a single position, the one with majority votes will attain the position. (Refer back to Article III, Section 3, Clause 9)~~

Amendment 25 (2014)

~~The Hmong Minnesota Student Association shall hold one (1) **private** board meeting every other week and at least one (1) general meeting every month during the academic year. (Refer back to Article VI, Section 2)~~

Amendment 26 (2014)

In the case of a financial issue, a system of check and balance by the President, Vice President, and Treasurer shall be made. The system of check and balance entails a private meeting in which the Treasurer presents the most up to date general ledger, receipt book, and bank statements that will be reviewed by PVP. (Refer back to Article VII, Section 5)

Amendment 27 (2014)

Amendments to the constitution should be reviewed, approved, and signed, by current advisor(s). (Refer back to Article IX, Section 2)

Amendment 28 (2015)

During elections, the candidate **must** receive two-thirds of the **present voting members' votes** in order to attain the position. In the case of more than one candidates running for a single position, the one with majority votes will attain the position. In the event that the majority of votes are abstained for the position, the position remains vacant. (Refer back to Article III, Section 3, Clause 9)

Amendment 29 (2015)

During elections, at least 2/3 of the present voting members must be registered students at the University of Minnesota to ensure that students make up the majority of the votes. In the case that students are the minority, voting cannot occur and the election must be rescheduled. (~~Under special circumstances~~). (Refer back to Article II, Section II, Clause 6)

Amendment 30 (2015)

~~Manage and update the Hmong Minnesota Student Association's webpage in an appropriate and legal manner abiding to the University of Minnesota Twin Cities' policies.~~ (Refer to Article IV, Section 9, Clause G)

Amendment 31 (2015)

The Hmong Minnesota Student Association shall hold one (1) ~~private~~ board meeting every other week during the academic year with exceptions made by the board. (Refer to Article VI, Section 2)

Amendment 32 (2016)

The Public Relations Chair(s) shall initiate all promotional efforts for HMSA events through relationships with community partners, professional connections, and other organizations. ~~Handle all event advertising on multiple platforms such as distributing flyers and promoting on social media and other sources of marketing.~~ (Refer to Article IV, Section 6, Clause A)

Amendment 33 (2016)

~~One~~ The Public Relations Chair(s) must actively be in charge of representing HMSA at Minnesota Student Association (MSA) bi-weekly forums (Tuesday's from 4-6pm). (Refer to Article IV, Section 6, Clause G)

Amendment 34 (2016)

The Marketing Chairperson shall:

- A. Manage and update the Hmong Minnesota Student Association's webpage in an appropriate and legal manner abiding to the University of Minnesota-Twin Cities' policies;
- B. Maintain and consistently update the Hmong Minnesota Student Association's social networking platforms biweekly in accordance to the desires of the rest of the board;
- C. Ensure that all Hmong Minnesota Student Association event fliers and promotional videos are successfully designed and created in a timely manner. (Refer to Article IV, Section 10)

Amendment 35 (2016)

Promote and preserve ~~general~~ members' stories through Peb Lub Tsev and ~~social media and/or~~ other platforms. (Refer to Article IV, Section 9H)

Amendment 36 (2016)

Plan and facilitate retreats specifically made for board members, in which will help maintain board dynamics and ensure the wellbeing of board members. (Refer to Article III, Section 5G)

Amendment 37 (2016)

Have at least one one-on-one meeting with all board members throughout the school year. (Refer to Article III, Section 5H)

Amendment 38 (2016)

Plan and facilitate the ~~Recognition~~ Graduation Banquet, which recognizes graduating seniors at the end of their Spring term. (Refer to Article III, Section 5I)

Amendment 39 (2016)

Plan and facilitate Hmong Minnesota Student Association board elections following Article III Section 3. (Refer to Article III, Section 7F)

Amendment 40 (2016)

Ensure that all room rentals and food permits are made for all events. (Refer to Article III, Section 7G)

Amendment 41 (2016)

Initiate and assist Hmong Minnesota Student Association fundraisers. (Refer to Article III, Section 8G)

Amendment 42 (2016)

Be present and assist in any event and/or meeting when requested by the board, such as Parent Board Meeting, Heritage Day, Elections, HMLC, AACD, SSF Application overview & mock presentations, and Graduation Banquet. (Refer to Article V, Section 2C)

Amendment 43 (2016)

In the case that (a) board position(s) is not filled after three public elections, the newly elected President shall appoint remaining positions with the majority ($\frac{2}{3}$) approval of the current and new board members. (Refer to Article III, Section 3, Clause 12)

Amendment 44 (2017)

Board Members must not travel for an extensive period longer than three consecutive weeks, (i.e. study abroad, vacation, etc.) during the upcoming summer, fall, or spring semester of that academic year. During Winter Break and May Term, Board Member(s) may travel with the approval of their board. Prior to elections, candidate(s) must announce plans to travel. Once elected, Board Member(s) must fulfill their duties set by the board before and during their travel time. In the case that the Board Member(s) does not follow through with their responsibilities, the Board Member(s) and the board must re-evaluate the Board Member's position and devise a plan of action. (Refer to Article III, Section 3, Clause 11)

Amendment 45 (2017)

The President shall hold all Board Members accountable for following through with their duties and, if needed, to ensure that the duties are fulfilled in a timely manner. (Refer to Article III, Section 5J)

Amendment 46 (2017)

The Treasurer shall keep a spreadsheet of all sponsorships and grants that have been applied. (Refer to Article III, Section 8H)

Amendment 47 (2017)

The Treasurer shall file and maintain tax records for HMSA. (Refer to Article III, Section 8I)

Amendment 48 (2017)

The Treasurer shall oversee and coordinate all Student Services Fees (SSF) correspondence, including informational meetings, financial management and financial advisor meetings, and preparing materials for the SSF application and presentation. (Refer to Article III, Section 8J)

Amendment 49 (2017)

The Activities Chair(s) shall oversee the planning of any Community Cohesions (CC's) led by other members, such as Winter CC and the final CC. (Refer to Article IV, Section 3D)

Amendment 50 (2017)

The advisor(s) shall establish a relationship with board through individual and board check-ins and maintain dialogue with PVP. (Refer to Article V, Section 2D)

Amendment 51 (2017)

The advisor(s) shall review all written documents as requested by the board. (Refer to Article V, Section 2E)

Amendment 52 (2017)

All refunds are invalid 14 days after the event. (Refer to Article VIII, Section 4)

Amendment 53 (2017)

Current board member(s) shall have full autonomy over the year's agenda and programming. Suggestions from previous boards may be given, however, the final decision will be up to the discretion of the current board. (Refer to Article X, Section 1C)

Amendment 54 (2017)

The constitution must be reviewed and all ratifications must be approved prior to Elections. (Refer to Article IX, Section 4)

CONSTITUTION RATIFICATION SIGNATURES

2013 – 2014 HMSA BOARD

| <u>Position</u> | <u>Name</u> | <u>Signature</u> | <u>Date</u> |
|-------------------------|----------------------------------|------------------|-------------|
| <u>President</u> | <u>Khou Lee</u> | | |
| <u>Vice President</u> | <u>Kue Thao</u> | | |
| <u>Secretary</u> | <u>Shuazong Vang</u> | | |
| <u>Treasurer</u> | <u>Nao Lor</u> | | |
| <u>Education Chair</u> | <u>Amy Vang</u> | | |
| <u>Education Chair</u> | <u>Joshua Vang</u> | | |
| <u>Activities Chair</u> | <u>Chue Her</u> | | |
| <u>Activities Chair</u> | <u>Vina Xiong</u> | | |
| <u>Outreach Chair</u> | <u>Charles Xiong</u> | | |
| <u>Outreach Chair</u> | <u>Touchaingkong Yang</u> | | |
| <u>Historian</u> | <u>Pakou Thao</u> | | |
| <u>Webmaster</u> | <u>Sou Saechao</u> | | |
| <u>Advisor</u> | <u>Juavah Lee</u> | | |
| <u>Advisor</u> | <u>Erivict Ly</u> | | |

CONSTITUTION RATIFICATION SIGNATURES

2014 – 2015 HMSA BOARD

| <u>Position</u> | <u>Name</u> | <u>Signature</u> | <u>Date</u> |
|-------------------------|-----------------------|------------------|-------------|
| <u>President</u> | <u>Karen Moua</u> | | |
| <u>Vice President</u> | <u>Anita Vue</u> | | |
| <u>Secretary</u> | <u>Chai Lee</u> | | |
| <u>Treasurer</u> | <u>Shahrukh Rizvi</u> | | |
| <u>Education Chair</u> | <u>Chung Xiong</u> | | |
| <u>Education Chair</u> | <u>Shilong Lee</u> | | |
| <u>Activities Chair</u> | <u>Pang Yang</u> | | |
| <u>Activities Chair</u> | <u>Sao Lai Xiong</u> | | |
| <u>Outreach Chair</u> | <u>Thao Thao</u> | | |
| <u>Outreach Chair</u> | <u>Shoua Thao</u> | | |
| <u>Historian</u> | <u>Nicole Kue</u> | | |
| <u>Webmaster</u> | <u>ChaoChing Vang</u> | | |

CONSTITUTION RATIFICATION SIGNATURES

2015 – 2016 HMSA BOARD

| <u>Position</u> | <u>Name</u> | <u>Signature</u> | <u>Date</u> |
|-------------------------|----------------------|------------------|-------------|
| <u>President</u> | <u>Tong Moua</u> | | |
| <u>Vice President</u> | <u>Michelle Yang</u> | | |
| <u>Secretary</u> | <u>Kaochi Pha</u> | | |
| <u>Treasurer</u> | <u>Sheng Yang</u> | | |
| <u>Education Chair</u> | <u>Kady Moua</u> | | |
| <u>Education Chair</u> | <u>Wennicha Yang</u> | | |
| <u>Activities Chair</u> | <u>Kia Lee</u> | | |
| <u>Activities Chair</u> | <u>May Vang</u> | | |
| <u>Outreach Chair</u> | <u>William Vang</u> | | |
| <u>Historian</u> | <u>Ame Vue</u> | | |
| <u>Webmaster</u> | <u>Kiahtone Thao</u> | | |

CONSTITUTION RATIFICATION SIGNATURES

2016 – 2017 HMSA BOARD

| Position | Name | Signature | Date |
|------------------|------------------|-------------------|-------------|
| President | Kay Moua | Kay Moua | 03/13/2017 |
| Vice President | Pakou Her | Pakou Her | 03/13/2017 |
| Secretary | Shiney Her | Shiney Her | 03/13/2017 |
| Treasurer | Samantha Agustin | Samantha Augustin | 03/13/2017 |
| Co-Activities | Cha Billy Vang | Cha Billy Vang | 03/13/2017 |
| Co-Activities | Koshoua Lee | Koshoua Lee | 03/13/2017 |
| Co-Education | Wilson Yang | Wilson Yang | 03/13/2017 |
| Co-Education | May Pa Yang | May Pa Yang | 03/13/2017 |
| Public Relations | Matthew Her | Matthew Her | 03/13/2017 |
| Historian | John Vang | John Vang | 03/13/2017 |